

STOCK ROTATION POLICY

Participation in a Stock Rotation Program depends on your partnership program status. Before sending your merchandise in for rotation, contact your Murrelektronik Sales Manager to discuss your request.

| HOW TO RETURN ITEMS

- 1. Email **RMADept@murrinc.com** (copy your Murrelektronik Sales Manager) to request a Stock Rotation Form. Reference your program or quote number that specifies stock rotation eligibility.
- 2. Enter P.O. Numbers, article numbers and quantity per line item into the Stock Rotation Request spreadsheet. Remember:
 - All Power Supplies and Cube67/20 parts require the production code prior to return
 - Only items from a Purchase Order that is less than 6 months or 1 year old (depending on program or Quote) will be considered
 - Non-stocked (US Warehouse) items are non-returnable
 - Items on the Price List that are non-returnable or non-cancellable can not be returned
- 3. Only parts that are less than one year old, unopened, unused, undamaged and still in their original, sealed factory packaging will be considered for stock rotation (Items with broken seals will not be considered).
- 4. Packaging must be free of any additional markings, labels, stickers, tape, etc.
- 5. Requests under \$500 will not be considered under this program but will be handled according to our regular return program.
- 6. Stock rotations require an off-setting stock order of equal or greater value to the merchandise being rotated.
- 7. The RMA Department will return the Stock Rotation list to you indicating which items have been excluded and listing the projected value for the rotated items.

Then, you will receive an RMA number and can send your items in for a quality evaluation and potential rotation.

Things to Remember...

- To help our Quality Department expedite your evaluation, items must be packed and sorted by article number.
- Reference your assigned RMA number on all shipping boxes or labels and in the subject line of all correspondence.
- A copy of the Stock Rotation Spreadsheet should be included in each shipping box.
- Email the number of boxes being sent, along with the tracking number for each, to RMADept@murrinc.com.

QUALITY EVALUATION

During the Quality evaluation, our Quality department will check to see if the items are in good condition and eligible for restock. You will receive an updated Stock Rotation spreadsheet with their comments as well as your updated merchandise value upon completion of the evaluation. Items that are rejected will either be scrapped or returned. Please advise your preference within 3 business days of receipt of the updated Stock Rotation spreadsheet.

| CREDIT

Off-setting orders must be submitted when the Quality evaluation is completed. Credit will be issued as soon as the off-setting order (at equal or greater value) has been entered into our system. Our goal is to complete the stock rotation 2 weeks from receipt of goods.

Stock rotations are complex and require more time to process. We will keep you updated throughout the process.